

**WILLIAMSBURG PLANNING COMMISSION  
MINUTES  
Wednesday, September 18, 2002**

The regular monthly meeting of the Williamsburg Planning Commission was held on Wednesday, September 18, 2002, at 3:30 p.m. in the Council Chambers at the Stryker Building.

**CALL TO ORDER and ATTENDANCE**

Chairman Davis called the meeting to order. Present in addition to Mrs. Davis were Commissioners Scruggs, Smith, Freiling, Hertzler, Young and Friend. Also present were Planning Director Nester, City Attorney Phillips, Zoning Administrator Murphy and Secretary Scott.

**MINUTES**

Mr. Scruggs moved that the minutes of the August 14 regular meeting be approved as submitted. Mr. Young seconded the motion, which carried by roll call vote of 7-0.

**MATTERS OF SPECIAL PRIVILEGE**

**Presentation of Beautification Awards**

Chairman Davis introduced Dianne Spence, Chairman of the Beautification Advisory Committee, who welcomed the audience to the Second Annual Awards Ceremony. Mrs. Spence thanked the Committee for their efforts on the Award Program, especially retiring member Nanci Bond for her dedication to the success of the Program, and to Fleming Buck for the design and production of the signs. Mrs. Spence then asked City Vice-Mayor Chips Houghland to present the Beautification Awards. Mr. Houghland asked fellow Councilman Russell Tabb to assist him with the presentations.

Category: Businesses

Subcategory: Bed and Breakfasts

Winner: **A Williamsburg White House**

Subcategory: Hotels/Motels

Winner: **Williamsburg Hospitality House**

Subcategory: General Business

Winner: **Wawa Market**

Category: Clubs and Organizations

Winner: **Green Spring Garden Club**

Category: Institutions

Winner: **Williamsburg Transportation Center**

Williamsburg Planning Commission Minutes  
September 18, 2002

Category: Individual  
Winner: **Sterling Nichols**

Category: Grand Award – Joint Award  
Winner: **College of William and Mary and  
Colonial Williamsburg Foundation**

Mr. Houghland thanked the members of the Beautification Advisory Committee who, along with the Planning Commission, sponsored the Beautification Award Program. Members of the Beautification Advisory Committee were acknowledged:

Dianne Spence, Chairman  
Nanci Bond, Vice-Chairman  
Fleming Buck  
Gordon Chappell  
Martin Mathes  
Audrey Smith  
Russell Tabb

Ex-officio members:  
Al Brenick  
Carolyn Murphy  
Reed Nester

Mr. Houghland stated that Beautification Award winners would receive a beautification sign they may place at the winning site for one year.

## **CONSENT AGENDA**

There were no cases on the consent agenda this month.

## **PUBLIC HEARINGS**

**PCR #13-02: Amendment of Chapter 21, Zoning, Article III, District Regulations, Sec. 21-324, Uses permitted with special use permit, to add “automobile, motorcycle, and truck sales and service establishments” as a use requiring a special use permit in the B-2 Tourist Business District. Special use permits require approval by City Council following a recommendation by Planning Commission. The Commission recommended approval by a vote of 7-0.**

Mr. Nester reviewed the request to amend the Zoning Ordinance and noted that the City currently has four areas designated B-2. He said the change is primarily related to the High Street Williamsburg proposal, and since the plans for this project will incorporate

the land currently occupied by the Williamsburg Chrysler-Jeep-Kia dealership, and the probable relocation of the dealership would be a site not currently permitting such dealerships. Mr. Nester concluded his remarks by saying that the change recognizes that automobile sales continue to make a valuable contribution to the City's economy, and that with the appropriate attention to the City's design standards, these businesses are a welcome addition to the City's commercial tax base.

Discussion points follow:

- Car lots can be unsightly.
- Monticello Shopping Center is zoned B-3, therefore not affected by this amendment.
- Negative impact to surrounding property could be mitigated by the special use permit and architectural review requirement, as well as additional conditions being imposed.

Chairman Davis opened the public hearing.

There being no comment the public hearing was closed.

Mr. Scruggs moved that the Planning Commission recommend to City Council that the Zoning Ordinance, B-2 Tourist Business District, be amended to add "automobile, motorcycle and truck sales and service establishments" as a special use permit use. Mr. Freiling seconded the motion, which carried by a vote of 7-0.

Recorded vote on the motion:

Aye:	Smith, Young, Freiling, Scruggs, Hertzler, Friend, Davis
No:	None
Absent:	None

## **OPEN FORUM**

Chairman Davis opened the Open Forum portion of the meeting encouraging comments from the audience on any topic.

There being no comment the Open Forum portion of the meeting was closed.

## **SITE PLANS AND SUBDIVISIONS - None**

## **OLD BUSINESS – None**

## **NEW BUSINESS – None**

## **OTHER**

### **Appointment to Beautification Advisory Committee**

Mr. Nester stated that a vacancy on the Committee has been created by the resignation of City Resident member Nanci Bond whose term was due to expire on December 31, 2003. Karen Jamison has submitted an application for the position, and the Committee endorses her.

Mrs. Smith, Planning Commission representative on the BAC, noted that she has worked with Mrs. Jamison and she will be a wonderful asset to the Committee.

Mr. Freiling, who formerly served on the BAC, added his thanks to Mrs. Bond for her energy and enthusiasm. He said it was with her encouragement that the Beautification Awards Program got off the ground. She will be missed.

Mrs. Davis seconded the above-noted gratitude for Mrs. Bond's tenure.

Mrs. Smith moved that the Planning Commission appoint Karen Jamison to the Beautification Advisory Committee for the remainder of Nanci Bond's three-year term, which expires on December 31, 2003.

Mr. Freiling seconded the motion, which carried by roll call vote of 7-0.

Recorded vote on the motion:

Aye:	Smith, Young, Freiling, Scruggs, Hertzler, Friend, Davis
No:	None
Absent:	None

## **INFORMATION ITEMS**

Report from City Council  
Planning Department Monthly Report  
Monthly Financial Statement

## **PUBLIC HEARINGS SCHEDULED FOR OCTOBER 16, 2002 - None**

The meeting adjourned at 4:05 p.m.

Marguerite Davis, Chairman  
Williamsburg Planning Commission